PRIVACY DOCUMENT

This document concerns dealing with your privacy

For a good treatment it is necessary that I, as your doctor-acupuncturist, prepare a file. This is also a statutory obligation imposed by the WGBO. Your file contains notes about your state of health and information about possible studies, diagnoses and treatments that have been carried out.

Also included in the file are data that are necessary for your treatment and that, after your explicit consent, I have requested from another care provider, for example from the general practitioner.

I do my best to ensure your privacy. This means, among other things, that I:

- Handle your personal and medical data carefully,
- Ensure that unauthorized persons do not have access to your data.

As your doctor-acupuncturist, I have sole access to the data in your file.

I have a legal duty of confidentiality (professional secrecy).

The data from your file can also be used for the following purposes:

- To inform other health care providers, for example when the therapy is completed or when referring to another therapist. This only happens with your explicit permission.
- For the acting colleague during my absence, should this be necessary.
- For the anonymised use during peer review.
- A few details from your file are used for the financial administration, so that I or my administrator can draw up an invoice.

If I want to use your data for another reason, I will first inform you and ask your permission explicitly.

These data in the client file remain, for 15 years, as required by the law on the treatment agreement.

PRIVACY ON THE CARE NOTE

The care note that you receive contains the information requested by the health insurer, so that you can declare this bill to your health insurer.

- Your name, address and place of residence;
- Your date of birth;
- Your Dutch 'Burger Service Nummer' (BSN);
- Your health insurer and your customer number;
- The date of the treatment;
- The performance code as health insurers have drawn it up;
- The costs of the consultation.